

Indian River Clay, Inc. Open Studio Membership

Indian River Clay Inc. (IRC) is a non-profit charitable collaborative of full and part-time member artists founded in 2018 to promote the learning and development of *clay skills, both functional and sculptural*. We foster a community that inspires curiosity and discovery around the art and craft of clay, drawing together students, artists, and an engaged public. We believe that every person is an artist and that clay is a perfect medium through which to explore our talents. *Every day in our studio* we strive to deepen the connection between people and clay with the highest quality programs because we believe that shared creativity, so fundamental to humanity, is a critical force for good.

PREREQUISITES TO MEMBERSHIP:

1. As IRC operates a non-instructional and unsupervised studio, potential members must demonstrate their craft in one of the following ways:
 - a. Submitting images (300 dpi or better) of 4 clay pieces.
 - b. Completion of an IRC-sponsored class.
 - c. Obtain the recommendation of an IRC Board member.
2. Participate in a studio orientation/demonstration on the use of studio equipment and studio protocols.
3. Agree to the terms and conditions of membership by executing this agreement.
4. Execute the indemnity agreement included in the membership packet.
5. All memberships are granted as studio space permits.
6. The age requirement for membership is 21. Exceptions may be made at the discretion of the Studio Manager.

MEMBERSHIP FEES:

Membership options available:

- Monthly (\$125/month) paid on the first of every month
- Pre-paid Annual (\$1375/year - includes 1 free month)
- Resident Membership (\$250/month, payable on a 3 month schedule @ \$750/quarter. (see further details below)

Payments can be made in person to the Studio Manager via check or credit card or online at www.iindianriverclay.org

IRC will periodically review the fee schedule and notify members of updated fee schedules in advance of any changes.

NOTE: Only clay purchased from IRC will be fired in our studio. Clay is currently sold to members at \$25 per bag, tax inclusive. Purchase of a bag of clay includes firing and use of dipping glazes. IRC will periodically review this pricing and members will be notified in advance of any changes.

BENEFITS OF MEMBERSHIP:

1. Access to the studio will be available on a 24 hour basis. Note that the studio is unsupervised and access is at the member's own risk. Periodically IRC may schedule special events or classes that will prohibit or restrict Members from working in the studio. The Studio Manager will maintain a visible calendar in the studio so that Members are given advance notice of these situations.
2. Unlimited firings and use of studio dipping glazes (upon purchase of clay), within reason. Studio Manager reserves the right to limit the size or quantity of firings at her own discretion.
3. Members are assigned a dedicated space in which to store work and tools. Members are expected to restrict their storage to this personal space. If a member requires special arrangements for additional storage this must be arranged in advance with the Studio Manager.
4. Firing is included with the purchase of a bag of clay. While precautions will be taken to insure that work fires without damage, breakage occasionally happens.
5. Use of studio equipment such as wheels, slab roller, extruder, etc. ***The artist is responsible for providing his/her personal clay tools, glazes, etc.*** Studio members assume all risks associated with use of studio equipment, including personal injury or damage to equipment for which user shall be responsible.
6. Various retail opportunities may be provided by IRC and IRC will notify its members in advance of such opportunities. Members can expect that IRC will retain a commission for member sales at such events commiserate with IRC's costs of sponsoring such events. IRC will notify participants in advance in regard to procedures for collecting and paying any sales tax for items sold at such events.

RESPONSIBILITIES:

1. Sign in and out each visit on the sheet provided directly to the right inside the door.
2. Leave the work space better than you find it. Members are expected to clean the area in which they are working before moving to another area.
3. Members will clean and maintain common areas after each use. Wipe down wheel/stool, wedging table, work table, sink, etc. each time before moving on. Put personal items away at the end of your studio session.
4. Members will always clean WET!!!! Sweeping will kick up dust which hangs in the air for 72 hours and damages lungs. No sweeping unless sweeping leather-hard shavings.
5. Every Member will be assigned to a cleaning Team. Each team will be responsible for cleaning the studio as the teams rotate through the calendar. The teams will rotate through on an average of 5 to 6 weeks.
6. Mark work with an ID. Anything not marked will not be fired until marked.

7. Members will respect the art and tools of other clay artists in the studio. **The rule is use and touch only things that are your own.**
8. The items in the common areas are for everyone's use and should always be cleaned and returned to their proper storage space so that they are available to everyone. No one should have to clean a shared piece of equipment before using it.
9. ***Indian River Clay will not tolerate bad behavior such as bullying or threatening. No weapons or drugs are allowed on the premises.*** Report problems to the Studio Manager so that they can be dealt with before becoming larger issues. Indian River Clay wants to maintain a pleasant, comfortable, and safe environment for all Members and Students. Indian River Clay expects everyone to be respectful, kind, and conscientious at all times. Phone calls should be taken outside. Conversations should be of a quiet nature. *Please: No Political or Religious Discussions.*
10. Members may have studio guests with advance approval of the Studio Manager. The guest fee is currently \$25 per day and will be collected for each visit. Members are responsible for behavior of guests and must provide their guests with the Member's clay and tools. No pets (service animals excluded).
11. Used studio clay is currently available to Members for recycling as a free source of clay. The studio itself is not currently recycling clay. This may change as IRC has the ability to process recycled clay.
12. As a non-profit, it is imperative that Indian River Clay adhere to its mission which will require our Members to periodically represent the studio at public events and/or welcome the public to the studio for special events. Every Member will be expected to support these activities.
13. As a collaborative, Indian River Clay is operative through the combined efforts of its Board of Directors, its Studio Manager and engaged and productive Committees. Members will be expected to actively participate in a Committee and such opportunities will be arranged under the direction of the Studio Manager.
Please note that there will be ongoing clay classes and workshops at certain times in the studio. These times will be posted on the calendar for member convenience.

BENEFITS AND RESPONSIBILITIES OF RESIDENT MEMBERSHIP:

Indian River Clay currently has space available for four Resident Memberships. In addition to the benefits and responsibilities of general membership, Resident Members are:

1. Assigned a private work and storage area in the studio.
2. Must arrange with the Studio Manager to be on site for a specific 3 hour block of time each week thus allowing the studio to advertise additional "open" hours. The Resident Member is simply asked to respond to public inquiries should there be any drop-in visitors to the studio during this time period.

3. Indian River Clay will encourage Resident Members to periodically lead member discussions or instruct classes so that all Members can benefit from their unique skills.

REVOCAION OF MEMBERSHIP:

There may be the rare instance where a Member is not working well within the studio parameters set forth by IRC and may be asked to leave. In this case, IRC will refund any fees paid for unused studio time. Any remaining work not fired will be fired through its current stage but no farther.

CONTRACT AGREEMENT

NAME _____

ADDRESS _____

CITY, STATE, ZIP _____

EMAIL _____

CELL _____ HOME PHONE _____

MEMBERSHIP TYPE _____

EMERGENCY CONTACT:

Name _____ Phone _____

I may be photographed for promotional purposes. Yes _____ No _____

I have read and understand this contract and agree to adhere to all the above mentioned stipulations. In conjunction with this contract I have also executed the Indian River Clay Indemnification Form.

_____ Date _____

Signature

This form (Page 5) to be kept and filed by Indian River Clay.