

Instructor Class Proposal

Name _____

Phone _____ E-mail _____

Class Title _____

Class dates and times (please list day of week and starting and ending time as well as dates)

First Choice _____

Second Choice _____

Third Choice _____

Number of sessions. _____ Number of hours per session. _____

Tuition per student _____ Materials fee if applicable. _____

All clay used must be purchased through Indian River Clay.

Clay for your class will be: _____ provided by teacher _____ purchased by student

Check with IRC about types of clay currently available.

Number of participants minimum. _____ maximum. _____

Desired participant skill level _____

Please attach these four items:

- (1). _____ A summary of the class to include goals and objectives.
- (2). _____ Brief biography
- (3). _____ A brief description of your plan to promote your class
- (4). _____ At least one image of work related to the class (300 dpi or better). Images and biography will be used to promote the class.

The deadline for submitting a proposal for the spring quarter is Thursday, February 28, 2019.

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